Date: 11-01-2018.

## Government of the People's Republic of Bangladesh Ministry of Shipping Admin-2 Section Bangladesh Secretariat, Dhaka. www.mos.gov.bd

No.18.00.0000.017.25.023.17-17

From: Rebeka Sultana

Senior Assistant Secretary (Admin-2)

Ministry of Shipping.

To: Chairman

Chittagong Port Authority

Chittagong.

Subject: Government's Approval to Participate the Pre-shipment inspection of "Supply of Two (02) numbers of 20 Ton capacity Mobile Crane with spare parts, tools, accessories and related services" in Italy.

Sir,

The undersigned is directed to convey the approval of the Government to the following officers to Participate the Pre-shipment inspection of "Supply of Two (02) numbers of 20 Ton capacity Mobile Crane with spare parts, tools, accessories and related services" to be held in Italy from 21 to 25 January 2018 or for 05 (Five) days from the date of actual journey (excluding travel and transit time) under the terms and conditions stipulated below:

- 1. Mrs. Rebeka Sultana, Senior Assistant Secretary, Ministry of Shipping, Dhaka.
- 2. Mr. Abhijit Deb, Plant Manager, Chittagong Port Authority, Chittagong.
- 3. Mr. Bindu Smriti Chakma, Controller of Stores, Chittagong Port Authority, Chittagong.
- 4. Mr. Mohammad Mahbub Morshed Chowdhury, Chief Planning, Chittagong Port Authority, Chittagong.

## Terms and conditions:

- 1. All expenses of the visit will be borne by Bangladesh Machine Tools Factory Ltd., Gazipur.
- 2. They will not be allowed to receive any part of their salary/allowances in foreign currency.
- 3. They will not be allowed over stay.
- 4. On return from abroad, They will submit a report to the Ministry within 15 days.
- 5. Their visit will be treated as on duty.
- 2. This order is issued with the approval of the competent authority.

Your sincerely,

Rebeka Sultana

Senior Assistant Secretary(Admin-2) Ministry of Shipping

Phone: 9540219.

Date: 11-01-2018.

No.18.00.0000.017.25.023.17-17

Copy forwarded for kind information and necessary action (Not in order of seniority):

01. Secretary, Ministry of Foreign Affairs, Dhaka

(Attn. Consular Section with request to Kindly issue the required note verbal).

- 02. Secretary, Ministry of Home Affairs, Bangladesh Secretariat, Dhaka, Bangladesh.
- 03. H.E. Ambassador, Embassy of Italy, Bangladesh.
- 04. H.E. Ambassador, Embassy of the people's Republic of Bangladesh, Rome, Italy.
- 05. Director General, Department of Immigration and Passport, Agargaon, Dhaka, Bangladesh.
- 06. PS to Minister, Ministry of Shipping, Dhaka, Bangladesh.
- 07. Controller, Foreign Exchange, Bangladesh Bank, Dhaka, Bangladesh.
- 08. Director, Hazrat Shahajalal International Airport, Dhaka, Bangladesh.
- 09. Mrs. Rebeka Sultana, Senior Assistant Secretary, Ministry of Shipping, Dhaka.
- 10. Mr. Abhijit Deb, Plant Manager, Chittagong Port Authority, Chittagong.
- 11. Mr. Bindu Smriti Chakma, Controller of Stores, Chittagong Port Authority, Chittagong.
- 12. Mr. Mohammad Mahbub Morshed Chowdhury, Chief Planning, Chittagong Port Authority, Chittagong.
- 13. PS to Secretary, Ministry of Shipping, Dhaka.
- 14. Programmer, Ministry of shipping, Bangladesh Secretariat, Dhaka, Bangladesh (Requested to upload the GO on Ministry Website).

11 · 01 · 2018 Rebeka Sultana

Senior Assistant Secretary(Admin-2) Ministry of Shipping